

Terms of Reference

Standards and Performance committee

Approved by Trust Board (date)	27th September 2023
Version Number	V002

Record of updates and amendments	
07/23	Overall purpose updated to 'quality of education'
	1.8 – amended to 'monitor school...' from 'set'
	1.9 – amended to show committee monitors action planning rather than creates it. Action plans created at individual school level
	1.21 – amended to 'suspensions and exclusions'
	Reports received – development plan changed to strategic plan
	Committee membership – DSI changed to SILs and Inclusion Lead added

The overall purpose of this committee is to assist the Trust Board in its statutory duty to review and evaluate the quality of education; pupil standards and progress; and teachers' CPD. In doing so, the committee should take account of the performance of the full range of different groups represented in the trust's academies, including disadvantaged pupils, pupils with SEND, looked after children and pupils in different ethnic, social and ability groups.

1. The committee will:

- 1.1** keep under review the curriculum for Trust academies and make recommendations to the Trustees where necessary to ensure that the requirements of the National Curriculum and relevant legislation are met.
- 1.2** ensure that sufficient lesson time is provided for pupils to cover the National Curriculum and recommend to the Trust any changes required.
- 1.3** keep under review the academies' self-evaluation process, and detail of the completed self-evaluation form (SEF).
- 1.4** review the Relationships and Sex Education policy, including recommendations where necessary about content and delivery.
- 1.5** consider and make recommendations to the Trust on the adoption of policies on specific subjects or aspects of the curriculum.
- 1.6** receive reports on the monitoring of the performance of pupils and to submit reports and recommendations to the Trust as necessary.
- 1.7** ensure that each academy's curriculum is compatible with the principles of equal opportunity.
- 1.8** monitor school data for pupil achievement.
- 1.9** monitor academy action planning following Ofsted inspection and monitor other academy action plans for school improvement and development.
- 1.91** receive progress reports on the implementation of post-Ofsted action plans and any other formal evaluation reports related to the quality and achievement of learning across the Trust, to further inform and develop the Trust's Quality Improvement Plans and strategies.
- 1.10** monitor the recording of racist incidents, to make recommendations to the Trust and to submit a report each year on such incidents to the autumn term meeting of the Trust.

- 1.11** ensure the promotion of healthy lifestyles including healthy eating, consumption of water and appropriate education and information on health-related issues.
- 1.12** ensure that there are effective and enforceable policies on child protection, bullying and racial issues and that all pupils have confidence that these issues will be dealt with in an appropriate manner.
- 1.13** prohibit political indoctrination and ensure the balanced treatment of political issues.
- 1.14** ensure that as far as possible school is a place of positive experience and enjoyment for pupils.
- 1.15** ensure that regard is paid to pupils' spiritual, moral, social, emotional and cultural development.
- 1.16** review the Charging and Remissions policy for activities.
- 1.17** monitor how pupils develop their understanding of their rights and responsibilities and have appropriate opportunities to make a positive contribution to the local community.
- 1.18** consider curriculum issues which have implications for finance and personnel decisions and make recommendations to the relevant committees or the Trust Board.
- 1.19** ensure effective provision for students with Special Educational Needs (SEN).
- 1.20** monitor and review curriculum-related policies.
- 1.21** monitor and review the number of suspensions and exclusions, both fixed-term and permanent, and make recommendations to the Trust Board.
- 1.22** monitor all aspects of safeguarding across the Trust, including, but not limited to: number of CLA, number of privately fostered children, number of children missing in education.
- 1.23** receive reports on school leadership across the Trust which demonstrate actions taken to address any insufficiencies.
- 1.24** receive and review the Trust School Improvement Strategy and approve individual strategies that require the use of outside agencies/personnel.
- 1.25** receive reports to review schools causing concern which demonstrate the strategy for improvement.
- 1.26** monitor and review how academies across the Trust are prepared and supported for inspection.
- 1.27** review outcomes, identifying significant changes in performance, emerging trends and risks in relation to the future performance of each Academy.

1.28 monitor and review academy staff CPD in order to secure the best outcomes for pupils.

1.29 review the effectiveness of governance within the Local Academy Committees and make recommendations to the Trust Board.

1.30 recommend admissions arrangements to the Trust Board and keep the Admissions Policy under review.

1.31 deal with any other curriculum matters as may be referred by the Trust.

2. The committee may:

2.1 co-opt additional members for a period not exceeding a year to provide specialist skills, knowledge and experience. Such additional members do not count towards a quorum and do not have authority to vote on any matter

2.2 procure specialist ad-hoc advice relevant to the work of the Committee at the expense of the organisation, subject to budgets agreed by the Board

2.3 in order to carry out its functions, seek any information it requires from any employee, through the Chief Executive and all employees are directed to cooperate with any request made by the Committee

Standards and Performance Committee	
Reports received & working documents	Prior meeting minutes Policy schedule KPIs Articles of association Trust strategic plan School improvement strategy reports (verbal and written) Ofsted reports for individual academies
Reports to	The Trust Board
Links to	Pay and Performance committee Finance, Risk and Audit committee Estates, HR and IT committee
Status	Standing (permanent) committee
Frequency of meetings	At least 3x per year
Minimum required attendance	80%
Chair	Cei Davies Linn
Vice Chair	Duncan McAlpine (shadow chair)
Standing agenda items	Risk register KPIs School on a sheet data SIL monitoring visit reports Analysis and summary of staff CPD Safeguarding matters
Minute taker	Trust Governance Lead Professional
Quorum	Three Trustees not including the CEO
Committee performance review	Annual Review conducted by Chair of Trustees
Membership	At least 3 Trustees In attendance (required and by invitation): CEO School Improvement Leads Trust Inclusion Lead